

 Eskom	Scope of work	Duvha Power Station
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Title **Provision of car wash service
(Cleaning of Eskom mobile fleet) at
Duvha power station** Document Identifier

Alternative Reference NA
Number

Area of Applicability **Duvha Power Station**

Functional Area **Fleet Services**

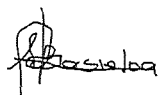
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Compiled by



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Date **14/01/2026**

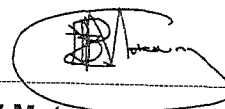
Functional
Responsibility



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Date **2026/01/14**

Authorized by



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Date **2026 01 28**

Scope of Work

Description of the *service*

Executive overview

A Contractor is required to

Wash, polish, vacuum and spray all Duvha power station pool vehicles including trucks (Cleaning of Eskom mobile fleet). Provide full valley as and when required.

The contractor should be a suitably, qualified, experienced and have the capacity to give an excellent service to Duvha Power Station

The abovementioned services will be required for a period of Five (5) years

Employer's requirements for the service

SCOPE

Key performance areas will be as follows:

Provision of car wash service (Cleaning of Eskom mobile fleet) at Duvha power station

WORKING HOURS

Working Hours

Monday –Thursday 7h00-16h00

Fridays - 700-12 00

Exclude public holidays

Detailed scope is on the Term service contract (TSC) document.

To provide car wash services at Camden Power Station including the following
The team to comprise of at least one Supervisor, with the following requirements

1.1 Supervisor

One employee appointed as Supervisors with the following experience
Matric - proof must be attached
Driver's License minimum Code 10

1.2 Car wash staff

Must be able to communicate in English or understand English
Staff to pay attention to personal hygiene and always take pride in their appearance
The Supplier to ensure that all personnel working under this contract are adequately trained prior to the

commencement of the contract

The Supplier and staff to conduct business in a courteous and professional manner
All staff should be trained to use all types of equipment and know all cleaning procedures If one or more employees are sick, it is the responsibility of the supplier to provide a replacement to ensure work continuity Staff is absent or has taken on more tasks

1.3 Staff uniform

The Supplier to provide own PPE equipment at least twice a year
Disposable overalls to be always worn and must be kept clean
Provide all personnel working under this contract with adequate and appropriate Personal Protective Equipment (PPE) and clothing and to ensure these items are worn at all times
Staff to wear clean works uniforms every day
Provide all personnel working under this contract with uniforms, which state the name of the Supplier and that can be clearly identified from other Service Providers, Duvha Power Station personnel, etc ESKOM reserves the right to order the immediate removal of a staff member that does not adhere to this arrangement
Inspection will be conducted as per the PPE procedure
All Uniforms including protective clothing should be Clean and freshly laundered in good condition Shoes must be clean, polished, in good condition

1.4 Transport of staff

Ensure that all work performed, and all vehicles, plant and equipment brought onto or used on site will be in compliance with the Occupational Health and Safety Act of 85 of 1993 and any Regulations promulgated in terms of this Act and the standard instructions of the Camden Power Station
The Supplier to ensure that no employee will be transported in the back of open vehicles

No person may be transported in the back of vehicles closed by means of canopies, unless provided with proper seating and safety belts

1.5 Accommodation and travelling

All travelling to be provided by contractor

2. Site establishment

2.1 This will apply for Duvha Power Station site only.

2.2 Water and electricity

Power is available from existing boards The cost of the water and electricity consumptions by the Supplier will be paid by ESKOM

3. Cleaning material required

Eskom will provide the premises with water and electricity

Supplier must provide their own car wash equipment and chemicals (SABS approved)

4. Spot Checks, Job Observations and SMAT observations

These are ad hoc inspections and observations that will be conducted on a monthly basis by the Services

Manager Supplier to comply with all safety and safe work procedures and requirements

This is to ensure that the car wash programme is being carried out at all times

Job Observations and SMAT observations to be completed as per SHEQ requirements per months

5. Electrical equipment

Equipment must be serviced and repaired regularly and proof of services to be kept on file

Keep all cords and connections in good order and replace old/damaged ones immediately

6. Compliance with Labour Legislation

Compensation Fund

Suppliers must also comply with all applicable wage order / sector determination and/or agreement, in terms of the Labour Relations Act No 66 of 1995 (as amended) and or the Basic Conditions of Employment Act No 3 of 1983 (as amended) Proof must be submitted

PLEASE NOTE Government Gazette R302 OF 21 February 1997, Cleaning services Trade Amendment Order is applicable, (Minimum wages) Amended Occupational and Safety Act No 85 of 1993, COIDA and Environmental Acts ensures that substance is safe and without risks both to health and property (10 3 a, b, c)

7. Rectifying Problems

When problems are observed with regards to the car wash programme, it is important to take immediate and consistent action

Bring the problems to the attention of the person responsible for carrying out the cleaning

Ensure that all cleaning materials and equipment are available, and that equipment is in

good working order

8. Faulty cleaning machinery

Ensure that all equipment is properly maintained, and take action to ensure that equipment faults are rectified

ESKOM HOLDINGS SOC LIMITED CONTRACT NUMBER _____

The provision of car wash services for a period of 36 months at Camden Power Station
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A contingency plan should be built into the schedule which includes using alternative manual and mechanical methods until faulty machinery is repaired / replaced
Staff must be trained in checking for basic faults and contacting the appropriate maintenance person

9. Operations at Car Wash Bay

Provision to be made for the complete wash of 15 Eskom vehicles per day
Supplier must provide all chemicals and cleaning consumables including etc polish, air freshener, clothes, shamies, and tyre polish that complies with SABS standards
Eskom will provide the building, water and electricity
2 employees to be available at all times at the car wash bay from 07 45 to 16 00 from Monday to Thursday and Fridays from 07 45 to 12 00

MANAGEMENT STRATEGY AND START UP

Invoicing and payment

On a monthly basis assessment to be conducted and signed off by both (The Consultant & the Employer) and

once assessment has been done payment against invoice will be made

Within one week of receiving a payment certificate from the Service Manager in terms of core clause 51 1, the

Contractor provides the Employer with a tax invoice showing the amount due for payment equal to that stated in the Service Manager

List of vehicles to be washed per month

Description		nu of vehicles	Nu of washes
		Per month	
1	Sedan	45	225
2	Bakkie	75	375
3	Quantum	4	20
4	Fire truck	2	10
5	Vacuum truck	2	10
6	Crane	3	15
7	Forklift and Tractors	6	30
8	Ambulance	2	10
9	Skit unit /wheel loader	4	20
10	Tipper truck	4	20

11	8-ton side drop truck	4	20
12	Trailers	4	20

Washing and sanitizing of Eskom mobile fleet at Duvha power station.

Vehicle shall be washed as and when required as follows:

- Wash and sanitize from the top to bottom, using an approved car washing materials
- Vehicle body polish to remove stains
- Mud removal be done by conducting a pre-wash or rinsing the vehicle with a hose pipe or pressure washer machine
- Clean and sanitize interior of the car
- Vacuum interior carpets and upholstery
- Polish tyres using the approved tyre polish
- Valuables found in vehicles shall be recorded in the was bay register by the wash bay supervisor
- Full valet of vehicles will be done on instruction of the service/project manager and will be invoiced as and when the service is provided
- Scheme or private vehicles are not part of the service